GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

e-Governance – NeGP Implementation - Creation of Institutional framework - Constitution of State e-Governance Mission Team (SeMT) for effective implementation of e-Governance projects – under Capacity Building (CB) Scheme - Orders – issued.

## INFORMATION TECHNOLOGY & COMMUNICATIONS DEPARTMENT
(e-Gov Wing)

**GO Ms No.17**                                                    **Dated: 26 -07-2008**
                                                                   Read the following:

1. G.O.Ms.No:11,  IT&C (Prom-1) Department,  dated.21.03.2005
2. Report Submitted By M/S PWC on capacity building for GoAP, March 2006
3. GO Ms No. 17, IT&C Department (e-Gov), dated: 13-07-2007
4. Letter No. 3(62)/08-EG-II, dt: 29.02.2008 From MIT, Government of India.
5. Letter No. 3(62)/08-EG-II, dt: 02.04.2008 From MIT, Government of India.

----o0o----

## ORDER:

1. The Government vide orders 1st cited has defined its e-Governance vision as part of its IT policy. The IT vision says;
   a. "The Government of Andhra Pradesh is committed to build a people-centered, inclusive and development-oriented Information Society, where everyone can create, access, utilize and share information and knowledge, enabling individuals, communities and people to achieve their full potential in promoting sustainable development and improving their quality of life".

2. The Government vide 2nd cited has Created Institutional framework - Constitution of Committees for effective implementation of E-Governance projects.
   a.     APEX e-Governance Governing Council - The APEX Council (eGGC) will be headed by the Hon'ble Chief Minister and will be supported by IT&C Department.

   b.      Departmental e-Governance Committee (DeGC) - The (DeGC) will be chaired by the Hon'ble Minister of Department concerned.

   c.     Departmental e-Governance Project Implementation Team (DeGIT) - The Committee will be chaired by Head of the Department of Department concerned. The key role of the DeGIT would be to implement the projects approved by Apex Council and DeGC.

3. The Government of India vide reference 4th read above has transferred an amount of Rs. 218.00 Lakhs (Rupees Two Hundred Eighteen lakhs only) to the Account of Andhra Pradesh Technology Services Limited (APTSL): Bank Name - State Bank of Hyderabad, Branch Name - Municipal Corporation of Hyderabad Branch, bank A/c No. 62054140477, MICR Code 500004039, and IESC Code SBHY0020432.

4. The Government of India vide reference 5th read above directed to create State e-Governance Mission Team (SeMT) to look after the IT Project implementation with in the state.  The amount transferred vide reference 4th read above has to be used for the SeMT and capacity building.

5. M/s PWC has submitted the capacity building roadmap for the Government of Andhra Pradesh vide report 2$^{nd}$ read above. Capacity Building is for building an internal capacity of the Government, so that Government has the necessary expertise to carry out the following:
   i. Developing Vision
   ii. Steering the Program/Project
   iii. Making strategic decisions
   iv. Choosing between options
   v. Monitoring the Program/Project
   vi. Leverage External capacity/agencies for:
      1. Professional handling of tasks
      2. Continuity of Program/Project
      3. Detailing out the broad directions
      4. Performance against specific goals

6. The internal capacity addresses tasks like – preparation of scope of work, preparing RFPs, making internal note-sheets for getting approvals/sanctions, selection of external agencies, managing and getting the best out of external agencies, internalizing the outputs/reports of the external agencies, quality assurance, doing cost-benefit analysis amongst various technological and other policy options etc.

7. This team will also directly handle file work, examination of issues etc. on file and no separate examination by a conventional secretariat set up thereafter is envisaged. This team will work directly under the Secretary IT of the State Government and subject to his overall guidance and administrative control**.**

8. The Capacity Building scheme envisions establishment of institutional framework for the state Level Strategic decision making including setting up of A State e-Governance Mission Team (SeMT), the SeMT will support the Program Steering Council & SeGP Apex Committee and function as the secretariat and full time internal advisory body in undertaking e-Governance projects. This team would be responsible for undertaking the groundwork for providing for an overall direction, standardization and consistency through program management of the e-Governance initiatives in the State. All interdependencies, overlaps, conflicts, standards, overarching architecture, security, legal aspects, etc. across projects as well as core and support infrastructure shared across several projects would fall under the purview of this group.

9. SeMT is expected to engage agencies on task basis, wherever feasible and appropriate, rather than undertaking tasks itself. It is important to ensure that the SeMT does not itself undertake tasks that could have been out source to professional agencies, so that the State gets the benefit of the best advice on various issues.

10. The SeMT expenditure required for the next 3 years will be met utilizing Additional Central Assistance (**ACA**) released and transferred to APTS account vide letter 4$^{th}$ read above. It would cover the expenditure towards:
    i. Outsourced Agency/personnel
    ii. Operational expenses
    iii. Training
    iv. Hardware and related infrastructure related to effective functioning of SeMT

11. The formal institutional framework with the following composition is proposed for SeMT - The Secretary of IT&C Department will be the head of SeMT and closely works with all the associated departments such as CGG, MCRHRD, APTS, EDS etc. The team structure for SeMT consists of two wings, 1. Program Coordination & Monitoring Team wing and 2. Technical Unit wing.

      i.Program Coordination & Monitoring Team wing:
1. General Manager (Program Coordination & Monitoring)
2. General Manager (Finance & Accounts)
3. General Manager (Capacity Building & Knowledge Management)

      ii.Technical Unit wing consists of:
1. General Manager ( Projects )
2. Chief Technology Officer
3. General Manager (IS)
4. General Manager (GPR)

The above teams will be supported by respective domain and technical support personnel.

12. The Composition of SeMT is proposed as follows:

| Number of the positions required as part of SeMT | | | | |
|---|---|---|---|---|
| SNo | Position | Sourcing Mechanism | No of posts | Level |
| 1 | Head of SeMT | Internal | 1 | Secretary, IT&C |
| **Program Coordination and Monitoring** | | | | |
| 1 | Sr. General Manager (Program Coordination & Monitoring of Core Infra Projects) | Internal | 1 | Director, Comm. |
| 2 | General Manager (GSWAN & Communications projects) | Internal | 1 | JD, Comm. |
| 3 | General Manager (CSC & Infrastructure) | Internal | 1 | JD, Infra |
| 4 | General Manager (Program Coordination, Capacity Building & Monitoring of MMPs) | Internal | 1 | JD, e-gov. |
| 5 | DGM (Finance & Accounts) | Deputation or Wet Lease or Out Sourcing | 1 | DD(Ac) |
| 6 | Capacity Building & Knowledge Management Experts | Internal | 1 | SO, Portal |
| **Technical Secretariat** | | | | |
| 7 | General Manager (Project Structuring & Appraisal ) | Deputation or Wet Lease or Out Sourcing | 1 | DD |
| 8 | Technology Solution Architects | Deputation or Wet Lease or Out Sourcing | 1 | DD |
| 9 | General Manager (Information Security) | Deputation or Wet Lease or Out Sourcing | 1 | DD |
| 10 | Information Security Experts | Deputation or Wet Lease or Out Sourcing | 1 | DD |
| 11 | General Manager (Government Process Re-engineering & Change Management) | Deputation or Wet Lease or Out Sourcing | 1 | DD |

| 12 | GPR & Change Management Experts | Deputation or Wet Lease or Out Sourcing | 1 | AD |
|----|----------------------------------|----------------------------------------|---|-----|
| 13 | Knowledge management Expert | Deputation or Wet Lease or Out Sourcing | 1 | AD |
| 14 | Technical Support Engg. / IS Auditor | Deputation or Wet Lease or Out Sourcing | 2 | AD |
| | Total Positions on Wet Lease | | 10 | |

13. The vide letter $5^{th}$ read above, GoI informed that the CB fund is intended to be used for the following purposes:
    i.   Establishing SeMT at the State level
    ii.  Undertaking various training programmes and knowledge sharing activities etc, and
    iii. Strengthening training institutions in States.

14. Sourcing plan for SeMT:
    i.  Sourcing of SeMT personnel is envisaged in the following three ways
        1. Deputation of suitable officials from State/Central Government organizations including PSUs
        2. Candidates recruited from the open market and
        3. 'Wet leasing' of personnel from reputed organizations empanelled by GOI

15. The SeMT Committee will meet at least once in three month or at an early frequency as per need.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

SURESH CHANDA
SECRETARY TO GOVERNMENT

To,

All Members of the Committees
All Spl. Chief Secretaries, Prl. Secretaries, Secretaries to Govt.
The AG (Audit), AP, Hyderabad
The AG (A & E), AP, Hyderabad

Copy to:
JD (Admin), IT&C dept.
PS to CS
PS to Secretaries as above
Staff/Spare

**//FORWARDED BY ORDER//**

SECTION OFFICER